



## **General Liability Insurance Requirements**

PBI Restoration Resources must have on file a "Certificate of Insurance" from your insurance company naming "PBI Restoration Resources, PBI Disaster Restoration LLC, PBI Environmental Restoration LLC and PBI Electronics & Documents Restoration LLC" as the additional insured. In addition to the certificate, we need a copy of the list of exclusions from your policy (you can send us a copy from your policy OR you can authorized your agent to send us a copy along with the certificate.) If there are NO exclusions on your general liability policy, please have your agent submit the following statement to us along with the certificate "There are no exclusions listed on Company's name general liability policy #1234567." When you receive notice that your policy is expiring, please have your insurance carrier issue us another certificate immediately. Otherwise, we will hold payment of all invoices until we receive the renewal certificate. PBI updates these General Liability certificates annually. Please renew your General Liability certificate immediately when it expires. Obtain a policy with \$1,000,000 coverage for EACH OCCURRENCE.

## **WORKERS' COMPENSATION INSURANCE REQUIREMENTS**

PBI Restoration Resources must have on file a "Certificate of Insurance" from your insurance company naming "PBI Restoration Resources, PBI Disaster Restoration LLC, PBI Environmental Restoration LLC and PBI Electronics & Documents Restoration LLC" as the certificate holder.

**CONTRACTS AND INVOICES WILL NOT BE PROCESSED UNTIL YOUR GENERAL LIABILITY WORKERS' COMP ENSATION CERTIFICATE HAS BEEN RECEIVED**

**Example of General Liability/Workers' Compensation Certificate Holders:**

<p><b>PBI Restoration Resources</b> <b>PBI Disaster Restoration, L.L.C.</b> <b>PBI Environmental Restoration, L.L.C.</b> <b>PBI Electronics &amp; Documents Restoration, L.L.C.</b> <b>1924 Greenspring Drive, Timonium, MD 21093</b></p>
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